

FAIRMOUNT COMMUNITY LIBRARY
DIRECTOR'S REPORT
APRIL 17, 2019

FACILITIES:

The expected date of delivery for the new computers is April 25th. During that week Joanne Loren will be "cleaning" the old computers of security programs, leaving the desk profiles, the Office programs and getting all the dust accumulated inside the computers. On April 30th there is a mandatory staff meeting to train the staff in how to work with Windows 10.

Throughout April and May Fairmount Library will join with other Onondaga County public libraries to collect worn, tattered or faded American flags that need to be respectfully retired. The collected flags will be properly burned at the Memorial Day Watchfire ceremony sponsored by the Central New York Chapter of the Vietnam Veterans of America.

Receiving price quotations from vendors for the cost of installing new carpeting in the library. I am asking for tile carpeting instead of wall-to-wall because tile is easier to maintain and replace if a section is damaged or stained.

On April 1st, Reba McIntosh, Risk Management Representative for our liability insurance carrier, Utica National visited and made recommendations to help us reduce our chances of a loss and ultimately control or reduce our insurance costs.

- Existing smoke/heat detectors and manual fire alarm pull stations throughout the building should be connected to a central station alarm monitoring company which will summon the fire department when an alarm is received. Monitoring of the system by an alarm service will help ensure a rapid response in the event of a fire during non-operational hours. *I am soliciting quotations from Alarm system vendors.*
- Tree branches appear to be encroaching on the building roof. These should be trimmed back and regularly maintained to help reduce the loss due to tree damage. *Kyle Trask will furnish me with a price quote.*
- All independent contractors working for you or doing premises should provide you with a Certificate of Insurance. The certificate of insurance should be for the coverage, limits of liability and policy dates that are applicable to the contractors operations while on your premises. *This is a standard practice for me. I insist upon having insurance in place before any work is performed.*
- Certificates of insurance should be obtained from outside groups using the facilities. The limits of liability should be equal to or above the firm's insurance limits. *The groups that use our facilities are social in nature and do not have separate insurance. Per discussion with our agent a certificate of insurance is not required or necessary.*

PERSONAL

On April 12th I was invited to speak at the Camillus Historical Society to present the history of Fairmount Community Library from 1956 to the present.

I have been selected as a member of the Onondaga County Public Library Advisory Council.

DATE	FINES	BOOK SALES	COPIER	TOTAL
3/21/19	98.99	15.00		113.99
3/28/19	66.10	20.00	26.90	113.00
4/4/19	50.00	20.00	8.50	78.50
4/11/19	40.50	20.00	7.80	68.30

Item Circulation Statistics

From 3/19/2019 To 4/16/2019

Fairmount Community Library

	Items	Checkouts	Renewals	Transactions
Audiobook Cassette	2	2	1	3
Audiobook CD	140	111	53	164
Blu-ray Disc	50	49	27	76
Book	3604	3129	1570	4699
Book/Media Kit	2	2	0	2
Described Media	1	1	0	1
Downloadable Item	577	592	0	592
DVD	1040	1033	839	1872
ILL Material	5	9	0	9
Kit	6	5	2	7
Music CD	86	81	13	94
Periodical	53	39	18	57
Toy/Puzzle	1	1	0	1
Total For Organization:	5567	5054	2523	7577
Grand Total:	5567	5054	2523	7577

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ADULT PROGRAMS

Master Gardening

May 21 2019 Starting Plants from Seeds

June 4 2019 Vegetable Gardening 101

June 18 2019 Raised Bed Gardening

July 2 2019 Birds and Butterflies

April 9th – Contemporary Book Club *Mrs Pope* by Lynn Cullen

April 29th Pizza and Pages – *Hitler’s Pope, The Secret History of Pius XII* by John Cornwell

May 31st Bagels and Bios – *Founding Mothers* by Coakie Roberts

May 9th – Rock and Roll Pioneer discusses her career and her book “You Guys are Good – For Girls”

Community Survey Results – Positive Feedback “ Just keep up the great work”

“I enjoy everything about this library! The staff, community and inventory here are all amazing and I love spending my weekends here!

Technology “Please update the technology!

“Some computers don’t work”

“How long have we had these computers here? They’re dinosaurs!”

March Children’s Programs

Little Movers K=147, A=134	Music is Magic: K= 76, A=63	Playtime! K=135, A=131	Preschool Craft K=122, A=92	Pajama Storytime: K=17, A=14
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Lego Club: 8K, 3A STEAMkids: 12K, 9A

In March, we had some large celebrations, including a Dr. Seuss Storytime, and a St. Patrick's Day party! Our hands-on science program, STEAMkids continues to be a huge hit. Looking ahead to Spring Break, we have many fun programs planned, including an educational Earth Day program, Teddy Bear Yoga, and drop-in Easter crafts for busy families.

Park Passes

We were given two Onondaga County Park Passes for free admission at Beaver Lake Nature Center, Highland Forest, Jamesville Beach Park, Oneida Shores Park, Pratts Falls and Rosmond Gifford. These passes are for a three day loan, and are non-transferable and non-renewable. The replacement cost is \$65.

I purchased two Empire Passes which are valid through December 31st. It provides entry to most facilities operated by New York State Parks and Recreation and the Department of Environmental Conservation.