
Fairmount Community Library Board Meeting

Minutes August 15, 2018

Call to order

A meeting of the Fairmount Community Library Board of Trustees was held at the Fairmount Community Library on August 15, 2018. Attendees included Patty Cherry (Treasurer), Alison Chamberlain (Board member), Dick Mahan (Board member), Mike Ranieri (Board member), Gary Ferner (Board member), Jen Grant (President), John Rittell (Director) and Cheryl Robinson (Patron). Members not in attendance included Jeff Boyea (Vice President) and Pete O'Mara (Board member). The meeting was called to order at 6:36PM.

Approval of minutes

Approval of the July meeting minutes was tabled until next month's meeting as the minutes were not sent out to all members prior to this month's meeting.

Reports

Director's Report

John presented the August Director's report. The report included:

- A new custodian was hired.
- The copier contract was decided on. The library will stay with Eastern and sign a new contract.
- We are awaiting a third quote on the back stairs replacement.
- John is investigating gutter cleaning services.
- John reported that the children's program went very well this month.
- Dick recommends having a policy for the employees regarding when to waive fines. John to look into this.
- John presented his draft of the strategic plan. He will expand upon it and the board will review the plan and provide feedback.
- John will obtain the Empire Pass for the remainder of this year and will secure one for next year.
- John created a policy for disruptive patrons. Gary suggested doing an in-service with the Camillus Police for the employees to learn how to deal with disruptive patrons. John to look into this.
- John will work with Alison to do more fundraisers with restaurants.

Treasurer's Report

- June 2018
 - Revenue: \$914
 - Operating Expenses: \$25,631
 - June Operating Expenses over Revenue: \$24,717
 - Cash Balance as of 06/30/2018: \$97,236

- July 2018
 - Revenue: \$499
 - Operating Expenses: \$23,695
 - June Operating Expenses over Revenue: \$23,196
 - Cash Balance as of 07/31/2018: \$74,040
- Current projection shows a \$7,000 cash balance prior to receiving the WGCS tax levy funding in late October.
- 990 was put on extension and will be submitted by due date of November 15, 2018
- Patty will investigate changing from a calendar year to a fiscal year that coincides with our funding cycle and report back.

Executive Session

Entered Executive Session at 7:30PM to discuss two confidential personnel issues. Came out of Executive Session at 8:17PM

Adjournment

Meeting Adjourned at 8:17PM.